BKCM Suzuki Benefit and Practice-A-Thon

HOW TO REGISTER YOUR STUDENT

1. Go to https://go.dojiggy.io/suzukistudents.
2. Click "SIGN UP".
3. Next to "SELECT REGISTRATION," enter the number of children you have in the Suzuki Program. Select and proceed to checkout.
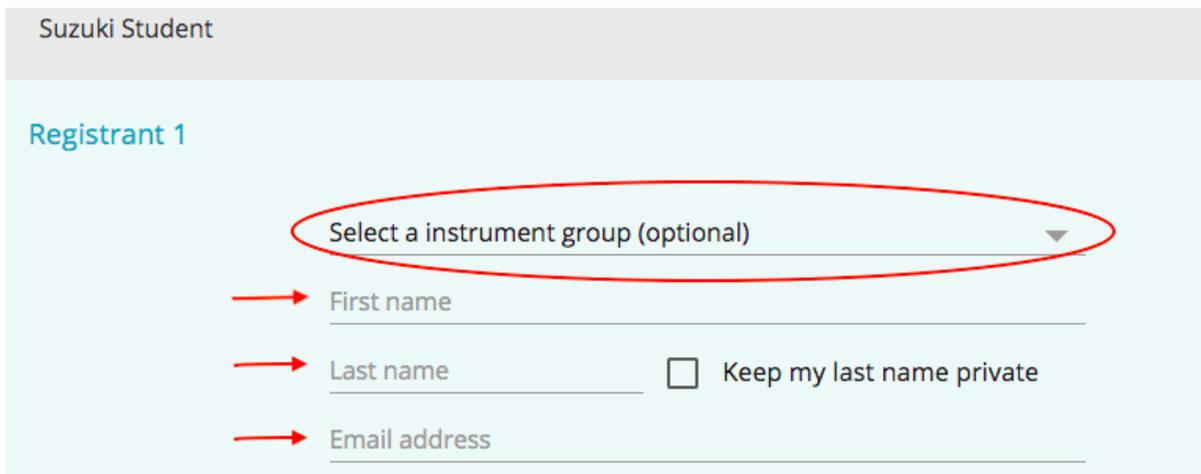
Student Registrations

Select a registration below to sign up as a Student
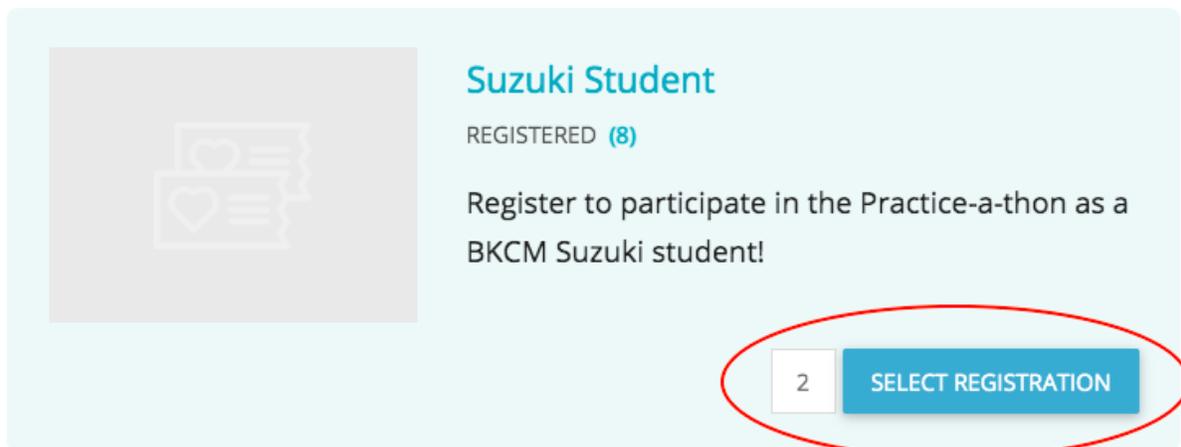
Suzuki Student

REGISTERED (8)

Register to participate in the Practice-a-thon as a BKCM Suzuki student!

| 2 | SELECT REGISTRATION |

4. Enter your students' information. Please select each individual student's instrument group. Note that you opt to hide your student's last name. It will appear as an initial.

Suzuki Student

Registrant 1

Select a instrument group (optional) ▼

→ First name

→ Last name ☐ Keep my last name private

→ Email address

5. *Optional: Add a point goal or amount-raised goal for each student. Your student's point goal will show up when donors check out to help them make an informed per-point pledge. You can also customize the URL for your student's fundraising page.*

Set a fundraising goal (optional)

0   points

$0   Amount Raised

Personalize the link to this student's fundraising page (optional)

https://go.dojiggy.io/bkcmsuzuki/ a23de0

SAVE

6. Enter your email address and **create a password for DoJiggy.** This will make it possible to enter your students' points later on.

Enter information for your registration receipt

BKCM

Development

info@bkcm.org

Already have a DoJiggy account? Click here to login

Select your registration preferences (optional)

☐ Make my registration anonymous (your name will be hidden)

☑ I want to create a login to track my registration history

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7. Review your registrations. They should look like this:

Student Registrations

Student Name	Instrument Group	Registration	Price
Student 1 BKCM	Cello/Bass	Suzuki Student	FREE
Student 2 BKCM	Piano	Suzuki Student	FREE

8. Scroll down to "SUBMIT REGISTRATION" and click.

Congratulations! You are registered for the Practice-A-Thon.

HOW TO MAKE A DONATION (or ask your friends/family to)

1. Navigate to the fundraising page you created for your student. You can find this link in your registration confirmation email (Subject line: *Your student registration is confirmed*) or under 'My Members' on your Account page.
2. Click 'MAKE A PLEDGE'.
3. Choose a per-point pledge or a flat donation.
4. Choose which student you'd like to sponsor. If the donor is coming straight from your student's donation page, this will be automatically populated. The donor can also choose to sponsor multiple students on this page.

Choose how you'd like to contribute

→ ⦿ Make a per-point pledge

→ ○ Contribute a flat amount

Choose a student(s)

Student 1 B. - Cello/Bass ▼   EDIT   DELETE

Student 2 B. - Piano ▼   EDIT   DELETE

⊕ CHOOSE ANOTHER

5. If the donor has selected a **per-point pledge,** they will fill out the details here. Note that each student has a different goal, so the donor can select different per-point pledges. Donors can also set a maximum donation here.

Enter your per-point pledge for Student 1 BKCM
Student 1 BKCM's goal is 20 Points

$1.00   per point

Limit your total pledge amount for this student (optional)

$15.00

Enter your per-point pledge for Student 2 B.
Student 2 B.'s goal is 50 Points

$0.50   per point

Limit your total pledge amount for this student (optional)

$15.00

Donors who select the **flat-donation option** will enter their flat-fee donation per student or per instrument group on this page, as well.

6. Enter the email address where the tax receipt should be sent.

Enter information for your contribution receipt

First name

Last name

Email address

Already have a DoJiggy account? Click here to login

Select your contribution preferences (optional)

☑ Make my contribution anonymous (your name will be hidden)

☐ I want to create a login to track my contribution history

MORE OPTIONS ⌄

7. *Optional: Add a tip to help cover the cost of the platform.*

Help us put 100% of your contribution to work

Tip proceeds will go to our platform provider to fund the cost of hosting this campaign, allowing The Brooklyn Conservatory of Music to fully utilize your donation. Thanks for your help!

Thank you for including a tip of:
Other ▼

$2.00

8. Review the pledge and submit.

Student Pledges

Student	Instrument Group	Activity	Pledge
Student 1 B.	Cello/Bass	Practice	$1.00 per point up to $15.00
Student 2 B.	Piano	Practice	$0.50 per point up to $15.00

Your Information

Name	Cara Search
Email Address	Your receipt will be sent to cara.search@mail.mcgill.ca

SUBMIT PLEDGE

Review Your Contribution

Pledges	TBD ⓘ
Tip	$2.00
Due Later	**Up to $32.00** ⓘ

✉ CONTA

Congratulations! The donor's credit card will be charged once all of the points are logged at the end of the fundraiser.

SHARE YOUR FUNDRAISER

1. Navigate to the fundraising page you created for your student. You can find this link in your registration confirmation email (Subject line: *Your student registration is confirmed*) or under 'My Members' on your Account page.
2. Below the header image on the right-hand side of the page, you will see options to 'Share The Fundraiser'. Choose Facebook, Twitter, or the URL option, and follow the instructions to share.

LOG POINTS

You can log points throughout the Practice-A-Thon or all at once on March 6, 2021. Here is how to log points:

1. Navigate to the points page by clicking 'Enter your Points' in your registration confirmation email. (Subject line: "*Your student registration is confirmed*") Alternately, you can navigate to your Account Page, click 'MY MEMBERS', then click on your student's name.

Your personal fundraising page has been created. Here's the link:

https://go.dojiggy.io/bkcmsuzuki/studenttwo

What to do next:

- *Customize your fundraising page.*
- Share your link with friends and family and encourage their support.
- Check your progress by visiting your *student dashboard*.
- *Enter your Points* once you've completed them.

Contact the organizer with any questions by visiting the *Fundraiser Page* and clicking the button in the bottom right of the page.

2. Click 'ENTER POINTS' on the top right-hand corner. Log the points your student has earned since the last time you logged them and today's date. It is totally fine to add points once a week, once every two weeks, or wait until the very end of the Practice-A-Thon period.

That's it! You have logged your student's points.